



Innovation & Technology Award

Criteria	Excellent (3pts)	Good (2pts)	Fair (1pt)
	Nominator provided specific details and examples about how the student exceeded the criteria listed	Nominator provided specific details and examples about how the student met the criteria listed	Nominator provided specific details about the nominee's job contributions but did not clearly relate it to the criteria listed
Student employee uses technology to improve efficiency & productivity of their work	Example: Student discovers and implements a new innovative way to be more productive in their work	Example: Student successfully uses existing technology to improve efficiency & productivity	Example: Student performs at a higher level than most student employees but did not give specific examples of the use of innovation or technology
Student employee manages technology to integrate information to support relevant, effective & timely decision making	Example: Student goes above and beyond to manage existing technology in order to validate their effectiveness in decision making	Example: Student consistently manages the use of institutional technology in order to support decision making	Example: Student uses technology, but manager did not relate the effectiveness in the student's decision making
Student employee develops useful ideas that are new, better, or unique	Example: Student has developed new and improved pathways that lead to a more effective way of working	Example: Student developed an idea that was used for one specific contribution but is not unique	Example: Student has developed ideas however, manager does not speak to their uniqueness



Outstanding Community Service Award

Criteria	Excellent (3pts)	Good (2pts)	Fair (1pt)
	Nominator provided specific details and examples about how the student exceeded the criteria listed	Nominator provided specific details and examples about how the student met the criteria listed	Nominator provided specific details about the nominee's job contributions but did not clearly relate it to the criteria listed
Student employee makes a distinctive contribution to the community with their work	Example: Student impacts the community on a large scale through their daily work	Example: Student's work improves the lives of community members as a direct result of their work	Example: Student consistently produces excellent work and shows dedication
Student employee's work makes an impact on the university and/or beyond the university community; and that impact will be felt even after the job is complete	Example: Student expands on the job role in a positive way; makes a distinctive contribution that will have a lasting positive impact on the community	Example: Student completes a project that will positively impact the lives of those in the surrounding community	Example: Student is impactful in their daily job responsibilities
Student employee works to inspire others to serve the university or the community	Example: Student takes initiative to recruit others to actively serve and make an impact on the community	Example: Student attends information sessions to promote community service at the institution	Example: Student works well with team



Outstanding Critical Thinking Award

Criteria	Excellent (3pts)	Good (2pts)	Fair (1pt)
	Nominator provided specific details and examples about how the student exceeded the criteria listed	Nominator provided specific details and examples about how the student met the criteria listed	Nominator provided specific details about the nominee's job contributions but did not clearly relate it to the criteria listed
Student employee is able to multi-task well in a fast-paced environment	Example: Student is highly adaptable and can pivot to address multiple tasks in an ever-changing environment	Example: Student is able to prioritize and complete multiple tasks	Example: Student completes all tasks assigned
Student employee makes decisions and solves problems using sound, inclusive reasoning, and judgment	Example: Student poses questions, identifies pros & cons, avoids assumptions, and considers alternatives when solving problems	Example: Student includes others in decision making	Example: Student uses effective decision-making skills
Student employee gathers and analyzes information from a diverse set of sources and individuals to fully understand a problem	Example: Student thinks through the who, what, where, when, why, and how of a problem before presenting a solution	Example: Student will actively gather data before offering a solution	Example: Student shows an understanding of the tasks to be completed



Outstanding Diversity & Inclusion Award

Criteria	Excellent (3pts)	Good (2pts)	Fair (1pt)
	Nominator provided specific details and examples about how the student exceeded the criteria listed	Nominator provided specific details and examples about how the student met the criteria listed	Nominator provided specific details about the nominee's job contributions but did not clearly relate it to the criteria listed
Student employee demonstrates empathy and compassion for others in their work	Example: Student acknowledges the support and contributions of others in achieving results; is flexible, open, and receptive to new information, ideas, and approaches; shows respect and value for the unique contributions of each associate	Example: Student is open to new ideas and shows compassion when others are sharing their experiences	Example: Student is empathetic and compassionate when working with others both in and outside of the office
Student employee understands the importance and ongoing commitment to DEI efforts in their work, campus and/or community	Example: Student demonstrates a willingness to examine own biases, assumptions, and attitudes; responds with curiosity when someone expresses an idea, even if he/she/they disagree; proactively seeks opinions of all impacted parties	Example: Student has engaged in projects to promote diversity both on campus and within the community	Example: Student has shown interest in learning more about diversity in the workplace
Student employee looks for, or works for diversity in projects, discussions and problem solving at work	Example: Student demonstrates a willingness to listen to and accept new ideas, alternatives, and perspectives; values and supports differences in others, contributing to an inclusive work environment	Example: Student has shown commitment to engaging the ideas of others who have different experiences	Example: Student shows understanding of having diverse opinions in the workplace



Outstanding Leadership Award

Criteria	Excellent (3pts)	Good (2pts)	Fair (1pt)
	Nominator provided specific details and examples about how the student exceeded the criteria listed	Nominator provided specific details and examples about how the student met the criteria listed	Nominator provided specific details about the nominee's job contributions but did not clearly relate it to the criteria listed
Student employee motivates and inspires others through encouragement and by building trust	Example: Student continuously encourages others to succeed and works to gain trust of colleagues	Example: Student is encouraging and supportive of fellow team members	Example: Student's position requires a supervisory component
Student employee strives to take the lead in workplace scenarios and are open to changes/new ideas	Example: Student acts as an agent of change to support the implementation of new ideas	Example: Student sometimes takes the lead on projects	Example: Student is not resistant to change
Student employee is passionate in the act of mentorship and training of fellow student employees	Example: Student enthusiastically takes on the task of training new student employees and informally acts as a mentor	Example: Student will assist with training of new staff	Example: Student led one training session for fellow student employees



Overall Student Employee of the Year Award

Criteria	Excellent (3pts) Nominator provided specific details and examples about how the student exceeded the criteria listed	Good (2pts) Nominator provided specific details and examples about how the student met the criteria listed	Fair (1pt) Nominator provided specific details about the nominee's job contributions but did not clearly relate it to the criteria listed
Student employee has gone above and beyond in their position which led to a lasting impact at the university or in the community	Example: Student takes the initiative to go above the expected criteria and has positively influenced/impacted the university or community.	Example: Student goes above and beyond with the work given to them.	Example: Student adds valuable attributes to the department within the university.
Student employee has shown professional growth through the development of the core competencies	Example: Student has demonstrated a full understanding and knowledge of the core competencies in the work environment and to those around them.	Example: Student has grown professionally based on their learning experiences within the department.	Example: Student has shown growth within the work environment.
Student employee shows initiative to acquire and apply new skills to further their learning while contributing to the operation of the department	Example: Student uses fundamental learning experiences to build from and applies their motivation to the department or university.	Example: Student strives to see the best possible outcome in the department by applying their learned attributes.	Example: Student has demonstrated new skills by contributing within the department.